

**§ 12.19 Admission *Pro Hac Vice* of Out-of-State Attorney:  
Out-of-State Attorney's Verified Application**

**IN THE (SUPREME COURT)(COURT OF APPEALS) OF THE STATE OF KANSAS**

[Insert Name],

Plaintiff-Appellee,

vs.

[Insert Appellate Court Case Number]

[Insert Name],

Defendant-Appellant.

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**VERIFIED APPLICATION FOR ADMISSION *PRO HAC VICE***

**An out-of-state attorney seeks admission to practice law in Kansas in this particular appeal.**

1. *Background.* My name is: [Insert Name]. I am regularly engaged in the practice of law and in good standing in [Insert name of all states, territories of the United States, or the District of Columbia] according to the rules of the highest appellate court in that jurisdiction.
2. *Authority.* Supreme Court Rule 1.10(e).

I am aware that, if this application is granted, I will be subject to the order of, and amenable to disciplinary action by, the Kansas appellate courts. In support of my application I state the following:

1. [Identify the party or parties represented]
2. The Kansas attorney of record is [Insert name of Kansas attorney], Supreme Court registration [Insert number], and conducts business from [Insert business address, email address, phone number, and fax number].
3. My residential address is [Insert residential address], my business address is [Insert business address]. My business phone number, fax

number and e-mail address are [Insert business phone number, fax number, and e-mail address].

4. I am admitted to the following bar(s): [Insert bar(s), date(s) of admission, registration number(s)]
5. I am a member in good standing of each of the above bar(s).
6. I have not been the subject of prior public discipline, including but not limited to suspension or disbarment, in any jurisdiction.
7. No disciplinary action or investigation is currently pending against me in any jurisdiction [or if an action is pending, so state, and provide a detailed description of the nature and status of the action/investigation as well as the address of the disciplinary authority in charge].
8. Within the preceding 12 months, I have been admitted pro hac vice in Kansas in the following case(s): [Insert case name(s), case number(s), and court(s) in which admitted].
9. I understand that I remain under a continuing obligation to notify the clerk of the appellate courts if a change occurs in any of the information provided.
10. The required non-refundable \$100 fee, payable to the clerk of the appellate courts is included with this application.

I swear or affirm that all of this information is true and correct to the best of my knowledge.

Attorney's Signature

/s/ \_\_\_\_\_

Attorney's Name (typed or printed)

Kansas Attorney Registration Number

Address

Telephone Number

Fax Number

E-mail Address

Name of the Party Represented

~seal~

Notary:

Expiration Date of Notary:

County & State:

**CERTIFICATE OF SERVICE**

I certify that a true and correct copy of this Verified Application was sent by [Insert Method] on [Insert Date] to:

[Insert names and addresses of those on whom service is made.]

/s/  
\_\_\_\_\_  
Attorney's Name and Registration Number

**PRACTICE NOTE:** The out-of-state attorney's verified application and the Kansas attorney's motion are required to be served on all counsel of record and on the out-of-state attorney's client. See Rule 1.10(d)(1)(D).

